**Middle School Leaders**

**Monthly Team Meeting**

**November 18, 2013**

**4:00 p.m.**

**Room 14 – Administration Building**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five District goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core State Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review norms
* Develop a data inventory of our school
* Receive feedback and revise CCSS action plan
* CCSS Leadership Team training plus/delta

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Mark
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

|  |  |
| --- | --- |
| **TIME** | **ACTIVITY** |
| **4:00-4:05** | Review and revise agenda **(Mark)**  Will meet at 4:15pm from now on, end at 5:30pm |
| **4:05-4:10** | Reading  **(Karen)**  *Schools that Separate the Child from the Trauma*, adverse childhood experiences (ACE) and the effects of stress and trauma on children; create an environment where students can feel success. Do not punish children for behaviors for which they have little or no control. Education Week, section about accessing the CCSS for all students and use of universal design. Montana in the top ten for math TIMS and 4th for science. |
| **4:10-4:15** | Review norms and reciprocal commitments **(Karen)**  Needed to finish by 5pm for CS Porter art show at Community Hospital, so we did not complete this |
| **4:15-4:20** | What is a data inventory and why do we need one? **(Karen)**   * “big picture” of data collected in our schools * Data Wise example, p. 15-16 in old BLUE book * Data Wise example, p. 17 in GREEN book * Solution-Tree PLC example: [A Data Picture of Our School](http://files.solution-tree.com/pdfs/Reproducibles_LBD2nd/adatapictureofourschool.pdf)   **Complete a data inventory of your school collaboratively with your building leadership team.**  **Bring the completed inventory to *December 9th* K-5 Principal meeting.**  Karen reviewed the WHY behind a data inventory. What is the current reality? |
| **4:20-4:50** | Common Core State Standards Action Plans **(Alanna, Kathleen, Ginny)**   * Use *Affinity Protocol* to share building level activities in CCSS action plans (Oct training through January training) * How are special education staff intentionally and purposefully learning about and integrated into your building-level CCSS action plan? * Review *Bloom’s Taxonomy*: for each of your building-level activities identify where on Bloom’s Taxonomy the activity fits.   + Are we asking our staff to develop knowledge (low-level) about CCSS,   + OR are we asking our staff to apply CCSS and change how they teach (high level)?   + What is your evidence?   Five categories were determined:   * Mindsets * Co-Teaching between core content and SPED/Title I (access to the curriculum standards for ALL students) * Common assessments * RtI (intervention and enrichment) * Strategies |
| **4:50-5:05** | CCSS Leadership Team trainings PLUS/DELTA **(Mark)**  **PLUS**   * Peer pressure is pushing all staff to improve * Middle school and high school together * Mindset applies across all curricular areas * Energy and engagement activity   **DELTA**   * Learning not focused specifically on math * No meaningful exchange between middle and high school * Harder to engage participants * Time to look at units or threads (e.g. geometry) and plan vertically * Need more tools to take back to staff |
| **5:05-5:25** | Address other items not on agenda   * UM Digital Academy – mobile – what is the plan? Are we supposed to send it out to staff? (Matt @ MH; Paul @ WMS have already indicated several teams are interested). Mark will follow up and get back to all of us this week. * Ginny will send out information about monitoring findings to principals about what needs to change/improve |
| **5:25-5:30** | Plus/Delta   * What went well? What might we do differently? * How did we do with following our norms?   Needed to finish by 5pm for CS Porter art show at Community Hospital, so we did not complete this |

**Affinity Process aka Lump & Clump**

* The group addresses one question or one issue.
* Each participant writes (usually brainstorms) one idea on a sticky note or note card.
* Participants place ideas on chart, wall, or flat space.
* The group categorizes topics and eliminates duplicates.
* Members name each category.

******